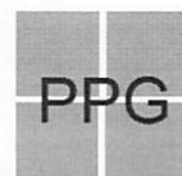


# MINUTES OF THE PATIENT PARTICIPATION GROUP MEETING

Datchet Health Centre  
30 April 2014



Michael Shefras - Chair	MSh	Present
Jayne Crampton (Honorary Secretary)	JC	Present
Ernie Addicott	EA	Present
Martin Chan (Partner)	MC	Present
Pam Curry	PC	Present
Suresh Gogna	SG	Present
John Paulson (Practice Manager)	JP	Present
Bill Joy	BJ	Present
Anita Kapur	AK	Present
Rowena Mignot	RMi	Present
Sandeep Sharma	SS	Not Present
Mark Smithers	MSm	Present
Vivien Walton	VW	Present
Rebecca Macklin	RMa	Present

## 1. John Paulson.

MSh welcomed John Paulson, the new DHC Practice Manager. He also informed members Rebecca Macklin, Receptionist, would attend this meeting, primarily for item 7, Health Education Evening.

## 2. Minutes of last meeting

The minutes of the meeting held on 12 March 2014 were approved.

## 3. Notice Board

MSh thanked the Practice for installing the PPG Notice Board

## 4. Future of GP Practices

MSh referred to press reports that the government would be allocating funds to GP practices for extended hours opening. MSm commented that some small practices are not viable and will have to close. MSh thought DHC was large enough to avoid these problems.

## 5. Action Plan

JP said he had not yet been able to study the plan. He undertook to provide a progress report at each meeting.

The following points were noted or discussed.

- a) Dr Ruth Ferguson will soon be on maternity leave from 30 May 2014.
- b) The new Patient Arrival Screen had been installed in Reception.

c) AK asked why DHC still funded an on-site Phlebotomy service for some patients when other nearby practices have it provided. MSh asked JP to find out why the service is provided to some WAM GP practices but not to DHC. VW advised JP that his predecessor has some relevant information.

## **6. GP Services in Wraysbury**

Msm reported considerable discontent about DHC is being expressed in Social Network media. He had copied samples to members by email. The current problems seemed to be difficulty in making appointments, including getting through on the telephone, but the absence of a surgery still seems to "fester". This is particularly so since the highly valued emergency surgery was set up in Wraysbury School during the floods. Msm felt strongly that there should be a positive response to the criticism and suggested a public meeting could be the answer. Several members observed that although the expressions of discontent were real, it was not possible to know how well they represented the views of the majority of Wraysbury patients. After a lengthy and vigorous discussion, it was agreed that MSh would recommend the Practice should prepare a written response for distribution in Wraysbury after the next PPG meeting.

## **7. Health Education Evening**

After some discussion, the final format and agenda for the meeting was agreed. MSh would work with RMa on publicity and AK, SG, VW and JC volunteered to organise and serve the refreshments,

## **8. Postponement of NHS Care-Data scheme**

Rmi noted the introduction of this scheme had been postponed because of unresolved matters concerning patient anonymity. Patients who wish to prevent the Practice from forwarding their medical data can opt out of the scheme by completing a form available from Reception. Rmi undertook to write a paragraph for the PPG Newsletter.

## **9 Timing of Future PPG Meetings**

Msm said that as about 80% of patients eligible to join the PPG work, it was not logical to hold meetings during normal working hours. BJ agreed and noted this topic had been discussed several times in the past without any positive outcome. He thought there was some merit in having alternate evening and afternoon meetings. Some members cannot easily attend during the evenings, for example MC and EA. An alternative venue for evening meetings might have to be found if DHC is not available.

## **10. Any other business**

MSh said he was not entirely comfortable with the democratic values of the current Terms of Reference and wished to discuss the subject at the next meeting. He was uncomfortable with the current definition of the Patient Reference Group, PRG. Msm and BJ advised that we should follow NAPP procedures and organise the PPG and PRG in the recommended way.

## **9. Date of next meeting**

Wednesday 11 June 2014 at 13:00 in the DHC meeting room.

BJ 22/07/14